

MACC Rental Agreement

I have read and understand all guidelines, rules, and policies pertaining to the MACC. I personally agree to adhere to the policies along with the group or organization I represent. I also agree to be responsible for any and all damages to the building, property and/or equipment while occupied by myself and/or my organization and/or guests. In addition, I agree indemnity and hold harmless to my organization and myself and/or guests as a result my conduct or the conduct of my organization and/or guests.

I am authorized to sign this agreement for myself and/or organization I represent. I further understand that **NO RESERVATION WILL BE CONFIRMED UNTIL THIS AGREEMENT IS SUBMITTED WITH THE TOTAL AMOUNT OF RENT PLUS DAMAGES DEPOSIT.** (Payable to the Maxwell Area Community Center- MACC)

Name: _____

Address _____ (Contact #) _____

City _____ State _____ Zip _____

Email _____

As of 1-1-2017, we no longer allow early set up the day/evening before.

Reservation Date _____ Time(s) _____

Organization (if applicable) _____

Type of activity _____

Space Reserved: Dining Room _____ Great Hall _____ Kitchen _____ Board Room _____

Wedding Rental Package _____ Party Package _____ Funeral _____

Extra cost - Privacy Trellis _____ Bar/Tables _____

Building Rent Due _____ Add on Rentals Amount Due _____

Damages Deposit \$400 (same for any space)

I agree to NOT use glitter or confetti of any kind. I also agree to NOT put any kind of tape or stickers on the tile floors. I also understand the failure to take out garbage, excessive garbage, unlocked doors, tables/chairs not wiped down and put away, or using a space that you did NOT contract for – WILL RESULT IN THE FORFEIT of my Damages Deposit.

Signature (renter) _____